

How to use VoiceOut

Preach It. Capture It. Publish It.

An illustrated walkthrough from a live sermon to a published book.



Live



Library



Analysis



eBook



Publish

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STEP 01

The path from pulpit to book

VoiceOut is one workspace: capture the message while you preach, keep a sermon library, review an AI draft, then publish a book your people can search and keep.

1. Open Live Sermon, name the message, and allow the microphone.
2. Preach as usual. Captions appear in realtime and save to your workspace.
3. Open the sermon, review the transcript, then run AI analysis.
4. Convert the sermon into an eBook, design a cover, and publish it.

In the app: Start a live sermon



STEP 02

Set up your ministry

Signup creates a workspace for your church or personal ministry. Finish the church profile so published books carry the right name and branding.

1. Create an account and complete onboarding with your ministry name.
2. Open Church to set the public name, website, country, language, and brand color.
3. Update Profile and Security under Settings when you need a new name, photo, or password.
4. Reader accounts can view sermons and books. Pastors and editors capture and publish.

In the app: Open church settings



STEP 03

Capture a live sermon

Live Sermon uses the microphone. Speak into the pulpit mic or a headset. Captions stream as you teach and stay with the sermon when you stop.

1. Go to Live Sermon. Enter a title and speaker, then start the session.
2. Allow microphone access. Keep this tab open while you preach.
3. Pause if you need a break. Stop when the message is finished.
4. The sermon lands in My Sermons with the live transcript attached.

In the app: Open Live Sermon



STEP 04

Review sermons and transcripts

Every captured message lives in My Sermons. Open a sermon to edit the title, scripture, and notes, then clean the transcript before analysis.

1. Open My Sermons to browse titles, speakers, dates, and status.
2. Open a sermon to edit details and read the saved transcript.
3. Correct names and scripture references while the message is still fresh.
4. Publish a sermon when you want a public share link, or keep it in the workspace.

In the app: Open My Sermons



STEP 05

Run AI analysis

Analysis turns the transcript into an outline, themes, and a scripture index. Treat it as a draft. Your edits stay unless you ask AI to run again.

1. From the sermon, start analysis. Processing may take a minute.
2. Read the outline, themes, and scripture list.
3. Edit anything that does not match what was preached.
4. When the draft is faithful, convert it to an eBook.

In the app: Choose a sermon to analyze



STEP 06

Turn a message into an eBook

Build a book from a sermon, or upload a PDF or text manuscript. Then edit chapters and design a cover before anyone else sees it.

1. From a sermon, choose Convert to eBook and pick a style.
2. Or open eBooks and upload a manuscript to split into chapters.
3. Edit chapter titles and body text in the book studio.
4. Open Cover to set the title treatment, then preview the reader.

In the app: Open eBooks



STEP 07

Publish and share

Publishing puts the book on the public library at voiceout.live. Readers can search by title, author, or topic, open chapters, and send you a note.

1. When the manuscript and cover are ready, click Publish.
2. Share the public book link, or share a single sermon from My Sermons.
3. Watch Analytics for sermons, books, and plan usage.
4. Open eBooks to read notes that readers leave on published chapters.

In the app: Browse the public library



STEP 08

Plans, messages, and settings

Subscription shows your plan. Messages is how you request an upgrade and hear back from VoiceOut. Content Studio is reserved for a later phase.

1. Open Subscription to see limits and usage for this workspace.
2. Need a paid plan? Send an upgrade request from Messages.
3. Use Settings for profile, account, organization, preferences, and password.
4. Open this guide anytime from the sidebar, or from your profile menu.

In the app: View your plan

